

NEW ZEALAND SOCIETY OF NOTARIES INCORPORATED

MINUTES OF SPECIAL GENERAL MEETING

**held at the Wellington Club, Wellington
on Wednesday 12 May 2021**

In attendance:

John	Baker
Paul	Barnett
Stewart	Germann
Julie	Hutton
Ken	Lord
Mike	Scannell
Bruce	Stewart
Don	Thomas
Tracey	Merlini (minutes)

The meeting was opened by the President at 10.15am. He extended a warm welcome to all present and apologised for the delay starting due to the delay of the flight from Auckland. The President announced that with the inclusion of 10 proxies received the SGM had reached a quorum. He asked the Secretary to read the list of apologies (as detailed below):

1 Apologies

Peter	Attewell
Dennis	Brown
Jim	Chamley
You Taek	Choi
Roger	Donnell
Kevin	Forgeson
Tony	Fortune
John	Glengarry
Jeremy	Hucker
Sue	Ironside
Kathy	James
Peter	Jones
Quentin	Lowcay
Greg	Lynch
Allen	Mazengarb
Ross	McKechnie
Roger	Miller
Chris	Moore
David	Nicoll
Brian	Palliser
Wayne	Richards
Bruce	Sanderson
Amelia	Simpson
Francis	Twiss
Jeannie	Warnock

Motion: That the apologies be accepted.

Moved: Don Thomas

Seconded: Ken Lord

Carried

2. The President advised that the purpose of the Special General Meeting was to review, refine and update the Rules. The documents which had been circulated to members were copies of the current Rules, a copy of Rules with the proposed changes tracked and a clean copy of the Rules with proposed changes incorporated. Also circulated to members was a copy of the Notice of SGM.

The President wished to extend his gratitude to Julie, Ken and Allen, Council members who had led the review of the Rules. He noted there were 17 different changes for consideration. The motion was put as follows:

Motion: That the proposed Rules in final form circulated by the Secretary be approved and come into effect from the date of the SGM.

Before the motion was moved the President opened the floor for any comments.

A query was raised in relation to rule 6.3 – Eligibility for membership. The member from the floor asked if a full membership could be held if a notary retired as a lawyer and no longer held a current practising certificate. Council clarified that the member would continue to be a member and that it was only necessary to be a lawyer and hold a practising certificate to become a member. There were in fact several retired lawyers who continue to provide notarial services.

A further query was raised in relation to rule 26.2 - Powers and responsibilities of the Secretary. The member had noted on several occasions he had been asked to provide a Notary ID when signing and witnessing documents. He had clarified with the Faculty Office that they do not issue notarial IDs other than the Faculty documentation itself. The members had suggested that the NZ Society provide each member with a certificate of membership of the Society as evidence of their affiliation with the NZ Society of Notaries. The President thought that this was a good suggestion and agreed to put it on the agenda for the next Council meeting in August.

There being no further comments from the floor the President asked for someone to move and second the motion put forward regarding the changes to the Rules.

Moved: Julie Hutton
Seconded: Bruce Stewart

The President called for a vote from all present of those in favour. The motion was carried unanimously by the 8 members present.

The President then counted the proxies and declared that there were 10 proxies in favour of the motion.

The President noted there was one proxy submitted against the motion. However, as the nominated proxies were not present at the Special General Meeting that proxy could not be included in the vote. Therefore, the motion was unanimously **CARRIED**.

The adopted Rules were then signed by three people present and the Secretary was instructed to file the amended Rules with the Registrar of Incorporated Societies.

The meeting concluded at 10.40 am.