

NEW ZEALAND SOCIETY OF NOTARIES INCORPORATED

NOTICE OF SPECIAL GENERAL MEETING

Wednesday, 12 May 2021 at 10.00am

McCarthy Room, Wellington Club, Level 4, 88 The Terrace, Wellington

Nature of Business

At the last AGM (in September 2020) Council gave consideration to the possibility of holding future AGMs and SGMs via Zoom, given Covid uncertainty. It was agreed that a combination of an in-person meeting, with a Zoom link as an alternative, at the discretion of the Chair would be the best option. Amendments to the Rules are required to effect this.

Those amendments have now been drafted, together with a number of other amendments as set out below and in the attached documents.

Attached are three versions of the rules.

The first is the existing version; the second is a version showing tracked changes; and the third is a version showing how the final version will appear if those changes are accepted.

By way of summary:

1. The combined numerical, alphabetical and roman numbering (i.e. 1.2 (a) (i), etc) has been replaced with numerical only (i.e. 1.2.1.1, etc).
2. The amendments relating to audio visual meetings are in rules 13.5, 16, 17,18,20, 21.1 and 23.1.
3. Defined terms have been added which, although capitalised in the rules, are not currently defined, or which are currently defined in the body of the rules instead of in the definition section (Register, Associate, Distinguished, Chair. etc).
4. "member of the council" has been replaced with "Councillor" (which is already a defined term).
5. "person chairing the meeting" has been replaced with "Chair" and added as a defined term.
6. Further alterations have been made so that the rules are gender neutral, superfluous and archaic wording has been removed, and grammatical errors have been corrected.
7. The proviso has been added to rule 6.13, so that Distinguished and Associate members do not need a current practising certificate.
8. "Clause" has been changed to "rule" throughout the document.
9. The registered office has been updated in rule 3.
10. References to "constitution" in rule 6.3 have been changed to "incorporation".
11. The requirement for "proof" under rule 6.3.2 has been removed, because it is repeated under rule 6.5.
12. Rule 6.6 has been amended so that membership is subject to the rules.

13. A new rule 10.4 has been added relating to the role of any regional representative.
14. (Original/previous) rule 11.7 (limiting the term of the president and vice president to 8 consecutive terms) has been deleted.
15. (Original/previous) rule 12.2 (limiting the term of the council members to 8 consecutive terms) has been deleted.
16. Rule 22.1 has been amended by adding the words "electronic means" to minute keeping.
17. A new rule 31.1.5 has been added providing for electronic and digital signatures.

A handwritten signature in blue ink, appearing to read "T. Merlino", is centered on a light blue rectangular background.

Tracey Merlino
Secretary
14 April 2021